



RECORD OF PROCEEDINGS

**BOARD OF EDUCATION
BOARD ROOM, DISTRICT OFFICE
MINUTES OF MEETING
June 7, 2021 (Business Session)**

A Business Session Board Meeting of the Elizabeth School District was held on Monday, June 7, 2021 in the Board Room, District Office.

1.0 CALL TO ORDER

Vice President Cary Karcher called the Business Session BOE Meeting to order at 6:00 p.m.

2.0 ROLL CALL:

The following BOE Directors were present:

Director Paul Benkendorf
Director Kim Frumveller
Director John Guttenberg
Director Cary Karcher

Also present: Superintendent Douglas Bissonette, Chief Finance Director Ron Patera and Executive Assistant Kristen Harris.

3.0 PLEDGE OF ALLEGIANCE

Vice President Cary Karcher led the audience in the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the amended agenda which removed section 6.1 HR Update and 6.2 Technology Update.

Motion moved by Director Guttenberg
Motion seconded by Director Frumveller

ROLL CALL:

Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director John Guttenberg - aye
Director Cary Karcher - aye

The motion carried 4-0

5.0 APPROVAL OF MINUTES

5.1 A motion was made to approve the minutes from the May 17, 2021, Elizabeth Schools Board of Education meeting.

Motion moved by Director Guttenberg
Motion seconded by Director Frumveller

ROLL CALL:

Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director John Guttenberg - aye
Director Cary Karcher - aye



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The motion carried 4-0

6.0 COMMUNICATIONS

6.1 HR Update

6.2 Technology Update

6.1 Financial Update

Chief Financial Director Ron Patera reviewed checks over \$5,000 which includes typical monthly expenses as well as payments for contractual services for special needs students, VOTEC tuition, a brick wall sign and out of district placement for students. As of the end of April, we are 83.33% thru the fiscal year. We have collected 69.74 of our budgeted general fund revenues and have expended 79.85% of the budgeted general fund's expenditures. There are a few cost centers over the benchmark, but nothing that will affect the overall GF budget or be a cause for concern. Of the other funds, the only fund we are keeping a close eye is the food service fund. There is a potential buyer for the old frontier building. The legislature is outlawing Styrofoam trays in food service. We were prepared for this inevitable legislation and already have been stockpiling compostable trays so we would not be behind the purchasing curve. The Legacy food service MOU is still pending with legal, likely will not be ready until August. Our recommendation for Frontier is to open up the building to community members to give away the contents and ask for donations. There are many chairs, student and office desks, tables, shelving, etc. Our concern is that we could spend several days trying to sell these items, then spend several weeks cleaning out the building to dispose of all the items in roll off dumpsters and then we would be adding more trash to the landfills.

Budget assumptions and the changes – a big unknown for next year is who will show. Will the kindies that stayed home be coming back, will the majority of online student come back to in-person learning, how many new students will be coming to the district from the new developments. At-risk funding could be affected since an incentive to completing the free and reduced application is removed for next year because all students will eat for free again for FY21-22. Interim committee on public school finance, legislation reducing property taxes for next year; apparently there is a second school finance act legislation piece that is in the works at the legislature. We have been assured that this new piece will not be taking away any funding that is already included in the first bill but there is a chance that there will be additional dollars for school districts.

6.2 Superintendent Update

Superintendent Bissonette provided an update on the districts participation in the Elizabash event which was a huge success, many people stopped by the booth to chat and say hello/thank you for all the district has done for the students this past school year. Homegrown Talent Initiative is still going strong, the middle school and both elementary schools have met to discuss the graduate profile and how it can be incorporated into programs they already have in place for next school year. The high school will continue to develop their pathways next school year and expand on certificate courses, concurrent enrollment courses and internship opportunities. The district is in the final stages of the SRO IGA, it currently sits with the district lawyer. Fundamentally it shifts from one FTE for SRO to have four (4) officers who split their time between the middle and high school. Hiring in the district has been going well, majority of the open positions have been filled with good qualified candidates. Lastly, the district plans to learn from this past year, to focus on in-person learning, will not be providing 100% online learning for students. Although guidelines for next school year are unknown, it is expected sick kids stay home and healthy kids come to school.

7.0 PUBLIC COMMENT

No public participation

8.0 CONSENT AGENDA

A motion was made to approve the consent agenda 8.1-8.7.

Motion moved by Director Benkendorf

Motion seconded by Director Guttenberg



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ROLL CALL:

Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director John Guttenberg - aye
Director Cary Karcher - aye

The motion carried 4-0

8.1 New Hires/Re-Hires

Abigail Hunt, Special Ed Paraprofessional, RCE
Selena Pallas, Teacher Assistant-Library, SHE
Pratibha Soni, Teacher, EMS
Marisa Adamds, Teacher, EHS

8.2 Transfers/Changes

Corey Gelroth, Head Mechanic, Transportation
Alicia Williams, Special Ed Paraprofessional, RCE

8.3 Employment Separations

Heather Ashton, Special Ed Paraprofessional, RCE
Lorrena Anders, Assistant Teacher, RCE/PS
Dawson Roberts, Kids Club Program Leader/Preschool, SHE
Brittany Pohl, Special Ed Paraprofessional, SHE
Dorothy Cornelius, Cook, EMS
Dorcas Haug, Kitchen Manager, EMS

8.4 Extra Duty Assignments

Lori Clark, District Nurse, District Wide
Raquel Toy, Assistant Volleyball Coach, EHS
John Loutzenhiser, Teacher, EHS
Alise Wisniewski, Teacher, EHS
Kevon Mazingo, Assistant Track Coach, EHS
Laurie Kohring, Assistant Track Coach, EHS
Kim Kieca, Assistant Girls Soccer Coach, EHS

8.5 Request for Transition Year

Dorcas Haug, Kitchen Manager, EMS

8.6 Monthly Financial Report

8.7 Disposition of District Property - Technology

9.0 ACTION ITEMS

9.1 A motion was made to approve the 1st and final reading of revised policy AA – School District Legal Status.
Motion moved by Director Frumveller
Motion seconded by Director Guttenberg

ROLL CALL:

Director Paul Benkendorf - aye



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Director Kim Frumveller - aye
Director John Guttenberg - aye
Director Cary Karcher - aye

The motion carried 4-0

10.0 DISCUSSION ITEMS

No discussion items

11.0 BOE PLANNING

The next regular Board of Education meeting is scheduled for June 21, 2021, at 6 p.m.

12.0 EXECUTIVE SESSION


No executive session

13.0 ADJOURNMENT

The regular board meeting adjourned at 7:10 p.m.

Respectfully Submitted,

Carol Hinds, President


Cary Karcher, Vice President


Paul Benkendorf, Secretary


Kim Frumveller, Treasurer

John Guttenberg, Assistant Secretary/Treasurer

Recorded by: Kristen Harris